



Australian Democrats
National Journal – July “Bulletin” Edition

National Executive and YADs Ballot Results

Dear Australian Democrats Members,

Thank you to all who voted in the recent National Executive (NE) ballot and Young Australian Democrats (YADs) ballot.

The results are:

National President:

Darren Churchill

Deputy National Presidents:

Julia Melland (Senior DNP)

Roger Howe

Casey Balk

Paul Young

Tim Neal

YADs President:

Mark Carey

YADs Tasmanian Rep

Aaron Moss

National Returning Officer, Deane Crabb, declared the results on 6th July 2011.

Thank you for giving me the opportunity to represent you. I will do my best to make sure your voice is heard and to regain our Party's favour with the media and the voting public.

There are no quick fixes or easy answers. However, I do believe there is a great opportunity for political activity and a future for our voice of the progressive centre in Australian politics.

Kind regards,

Darren Churchill

National President, Australian Democrats

darren.churchill@democrats.org.au

0412 196 473

Call for Nominations

The following positions have become vacant and National Executive is looking to appoint people to fill them. Inquiries to: darren.churchill@democrats.org.au

Applicants should submit a CV and relevant experience to secretary@democrats.org.au, addressing the criteria for the position desired, by 10.00pm CST on Thursday 12th August, 2011.

National Secretary

- The National Secretary is responsible for the overall administration of the Party.
- The Secretary has the following specific responsibilities:
- To receive and answer correspondence (subject to the president),
- general record keeping,
- To prepare and circulate agenda papers,
- To take and maintain minutes,
- To keep official attendance lists,
- To establish and maintain a calendar of executive events, and
- To maintain up to date official documents of the Party, including (but not limited to):
- copies of the national constitution and regulations,
- copies of Standing Orders and
- a complete list of any standing resolutions;
- To provide a copy of official documents to any member if they so request.
- To Conduct email ballots of NE members.
- To communicate decisions and proceedings of National Executive to members via the National Journal and via the web site.
- To communicate actions required/decisions made by National Executive to Party Office Bearers.
- To Liaise with the Party's legal advisers, when required.
- Co-ordinating corporate fundraising conducted at Divisional and National level.
- Convenor of National Conferences.
- Organising orientation programme for new members of National Executive.
- In conjunction with the National President, organise the Annual Report to members, to be presented at each National Conference.
- To liaise with and reports to National Executive about ad hoc committees set up/ initiatives of National Executive.
- Archiving of Party documents, and
- Other duties as directed by National Executive
- The Secretary may appoint assistants to perform any of the specific duties listed in the previous clause.

National Communications Officer

The National Communications Officer has the following responsibilities:
Convene the Communications Committee and the Communications Team, oversight of all Party Communications

The National Communications Officer has the following specific duties:

- Attendance and involvement with the National Executive as a Non-voting member.
- Conduct ongoing evaluations of communications efforts.
- Provide advice to National Executive about cost effective strategies to improve communications.
- Ensure that all party publications are clear, professional, consistent, well designed and appropriately 'branded', including public documents, campaign material, the national journal and websites.
- Help facilitate the organisation of forums, meetings and debates for members and the public.
- Work with the Parliamentary Team on internal and external communications projects
- Other duties as directed by the Executive.

National Journal Editor

The National Journal Editor has the following responsibilities:

- Produce the Party's National Journal.
- Together with the National Policy Coordinator and National Ballots Administrator, publish all national ballots, within the guidelines of the National Constitution.
- Collect reports from various office bearers, committees, parliamentarians and members for publication in the Journal.
- Collect appropriate articles and photographs and other related items for publication.
- Receive letters from members and ensure their publication in an impartial manner.
- Exercise editorial discretion with respect to the content of the National Journal, with the right to seek guidance from the National Journal Editorial Committee, as required, particularly ensuring material published is not defamatory, or otherwise unlawful.
- Oversee the collation, layout and design of the National Journal
- Ensure the timely production and distribution of the National Journal.
- Liaise with the Policy Coordinator and Ballots Administrator to ensure national ballots are published and conducted in a timely and accurate manner.

National IT Coordinator

The National IT Coordinator has responsibility to:

- Work as part of a team to oversee responsibility for the website and IT infrastructure:
- Infrastructure support (ie server, install of software, maintenance, AV)
- Membership management through database
- Policy Groups by Policy Co-ordinator

- Public Content through National Campaign Director or external communication co-ordinator
- Members Content through National Communications Officer and National Secretary
- Web Design by web designers
- Other duties as directed by the National Executive.

Disputes Resolution Convener

Desirable qualities in a Disputes Resolution Convener:

Reasonable length of membership of the Australian Democrats

Have held a senior elected position (preferably for some time)

Have an understanding of Australian Democrats procedures and protocols and the National Constitution and Standing Orders.

The National Disputes Convener (constitutionally) has the following responsibilities:

- To hold no other positions within the party;
- To convene the National Disputes Committee;
- To deal with disputes in a timely manner, having the power to gather evidence and to hear from all parties in a dispute;
- To operate on the principles of dispute resolution and natural justice;
- Report the Committee's findings to the National Executive, with recommendations for action.

YADs Vacancies

The Young Australian Democrats are also looking to fill the following positions. **You must be under 30 to nominate.** Inquiries to: mark.carey@democrats.org.au

To nominate for these positions (below) please forward a short (200 words) statement to:

Deane Crabb.
National Returning Officer
PO Box 2019,
South Plympton
South Australia 5038
Or ballots@democrats.org.au

Nominations must be received by 15th of August for ballot in the next National Journal.

YADs Deputy President (General Secretary)

10.1 The duties of the General Secretary include:

- (a) to be responsible for the general administration of the Young Australian Democrats in consultation with the President; and
- (b) to act as President when the President is unable to do so; and
- (c) to ensure that the minutes of meetings of the Young Australian Democrats are

recorded and retained; and

(d) to oversee the coordination of all meetings of the Young Australian Democrats

National Executive; and

(e) to liaise with the National Journal Editor to ensure the membership is kept informed of the activities of the Young Australian Democrats; and

(f) at each meeting of the National Executive report on her/his activities as General Secretary

YADs Education Officer

11.1 The Duties of Education Officer include:

(a) To have overall responsibility for the Young Australian Democrats

Education

portfolio;

(b) Assisting Young Democrats and Democrats on Campus in elections and other

campaigns; and

(c) Monitoring elections at educational institutions; and

(d) At each meeting of the National Executive report on her/his activities as Education Officer.

(e) To present a written report on her/his activities as Education Officer

YADs Finance and Activities Officer

The Duties of Finance & Activities Officer include:

(a) To be responsible for the financial administration of the Young Australian Democrats; and

(b) Oversee the financial affairs of the Young Australian Democrats in consultation with the President; and

(c) Arrange for the books and accounts of the Young Australian Democrats to be

audited at the end of each financial year; and

(d) At each meeting of the National Executive report on her/his activities as Finance & Activities Officer.

(e) To assist other office bearers in the co-ordination and facilitation of activities

which further the aims and objectives of the Young Australian Democrats.

YADs National Journal Editor

The duties of the National Journal Editor include:

(a) Publish the Young Australian Democrats National Journal at least quarterly in

each calendar year; and

(b) At each meeting of the National Executive report on her/his activities as National Journal Editor

YAD's also request nominations for **YADs State Representatives** for: New South Wales, Victoria, Australian Capital Territory, South Australia, Western Australia, and Queensland.